IECQ PUBLICATION

IEC Quality Assessment System for Electronic Components (IECQ System)

Rules of Procedure –
General requirements for the acceptance of IECQ Certification Bodies into the IECQ System
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INTERNATIONAL ELECTROTECHNICAL COMMISSION

Rules of Procedure –
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FOREWORD

This publication has been prepared by the Management Committee (MC) of the IECQ.

This administrative revision IECQ 02 Edition 3.0 has been prepared to align with the newly introduced IEC CA 01, IEC Harmonised Basic Rules Edition 2.0.

The main change included in this Edition 3.0 relates to movement of the role and constitution of the CABC from the former IECQ 01 Basic Rules document into new Section 7, update the use of the term Chairman to Chair, along with all references to the former IECQ 01 document which is now replaced by combined documents known as IECQ System management Basic Rules (IEC CA 01 + IECQ 01-S), IEC Harmonised Basic Rules (IEC CA 01) plus the IECQ Supplement (IECQ 01-S).
INTRODUCTION

Taking into account the object of the International Electrotechnical Commission (IEC) as given in Article 2 of the Statutes, the particular object of the IECQ System, operated in conformity with the Statutes and under the authority of the IEC, is to facilitate international trade in electronic components of assessed quality, by providing a global framework for independent assessment and certification.

The object is achieved by the implementation of quality assessment procedures in such a manner that organizations, processes, and components certified as conforming to the requirements of an applicable Standard or Specification, are acceptable to all participants.

The IECQ System provides manufacturers with a “supply chain verification tool” for seeking assurance that electronic components, assemblies, processes and related materials conform to declared technical Standards and Specifications.

These Rules of Procedure set out the application, assessment and surveillance process for bodies seeking to be accepted and maintain acceptance as IECQ Certification Bodies (IECQ CBs). These Rules of Procedure are to be used in conjunction with the IECQ System management Basic Rules as listed in the normative references Clause 2 below.

For existing IECQ CBs seeking an extension of scope to cover other IECQ Programmes, form IECQ MC/130/Q shall be completed and submitted to the IECQ Secretariat.

While these Rules of Procedure contain general assessment procedures for the qualification of IECQ CBs, additional requirements beyond those covered here may apply for the respective IECQ Certification Schemes. Such additional requirements are detailed in the relevant Scheme’s Rules of Procedure, e.g. IECQ 03-1, IECQ 03-2, IECQ 03-3, IECQ 03-4, IECQ 03-5 and IECQ 03-6.

Further information concerning these procedures or any other aspect of the IECQ System, may be obtained by contacting the IECQ Secretariat as follows:

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IECQ Secretariat c/o IEC Sydney Office
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1 Scope

This publication contains the general assessment procedures for the qualification of IECQ Certification Bodies (CBs) to enable their participation in the various Schemes of the IECQ System. These Rules of Procedure are to be used in conjunction with applicable IECQ System management Basic Rules (IEC CA 01 + IECQ 01-S), Rules of Procedure and Operational Documents as listed in normative references Clause 2 below.

2 Normative references

The following documents, in whole or in part, are normatively referenced in this document and are indispensable for its application. For dated references, only the edition cited applies. The IECQ Management Committee shall decide the timetable for the introduction of revised editions of the documents. For undated references, the latest edition of the referenced document (including any amendments) applies.

The IECQ System management Basic Rules and Procedures prescribed in the following documentation shall be used for the assessments of IECQ CBs where applicable.

IEC CA 01, IEC Conformity Assessment Systems – Basic Rules
IECQ 01-S, IECQ Supplement to Harmonized Basic Rules IEC CA 01
IECQ 03-1, General Requirements for all IECQ Schemes
IECQ 03-3, IECQ Approved Component Products, Related Materials & Assemblies Scheme
IECQ OD 010, Qualification Criteria for Assessors and Lead Assessors according to IECQ (third-party assessment)
IECQ OD 013, IECQ Assessor Report regarding the Assessment and Re-Assessment of IECQ Certification Bodies (CBs)
ISO/IEC 17000, Conformity assessment – Vocabulary and general principles
ISO/IEC 17021, Conformity assessment – Requirements for bodies providing audit and certification of management systems
ISO/IEC 17025, General requirements for the competence of testing and calibration laboratories
ISO/IEC 17065, Conformity assessment – Requirements for bodies certifying products, processes and services
ISO 9001, Quality management systems – Requirements
ISO 14001, Environmental management systems – Requirements with guidance for use