IEC Quality Assessment System for Electronic Components (IECQ System)

Rules of Procedure –
Part 2-1: IECQ Approved Process Scheme, IECQ Approved Process – Distributor
(IECQ AP-D)
IECQ
OPERATIONAL DOCUMENT

IEC Quality Assessment System for Electronic Components (IECQ System)

Rules of Prodecure –
Part 2-1: IECQ Approved Process Scheme, IECQ Approved Process –
Distributor (IECQ AP-D)
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INTERNATIONAL ELECTROTECHNICAL COMMISSION

RULES OF PROCEDURE –

Part 2-1: IECQ Approved Process Scheme
IECQ Approved Process – Distributor Certification (IECQ AP-D)

FOREWORD

This publication has been prepared by the IECQ Management Committee (IECQ MC) of the IEC Quality Assessment System for Electronic Components (IECQ).

This publication is directly related to the IECQ System management Basic Rules contained in publications (IEC CA 01 + IECQ 01-S), IEC Harmonised Basic Rules (IEC CA 01) plus the IECQ Supplement (IECQ 01-S).

IECQ 03-2-1 sets out the requirements for IECQ Approved Process – Distributor certification previously contained in IECQ 03-2 Ed 2.1 2013 section 5.4

- Distributors moved from IECQ 03-2 & IECQ 03-3 into its own Rule.
- Includes align with the newly introduced IEC CA 01, IEC Harmonised Basic Rules Edition 2.0.
- Update all references to the former IECQ 01 document which is now replaced by combined documents known as IECQ System management Basic Rules (IEC CA 01 + IECQ 01-S), IEC Harmonised Basic Rules (IEC CA 01) plus the IECQ Supplement (IECQ 01-S)
- Update Normative references with IEC policy
- IECQ 03-2-1 ed 1.1 – added missing IECQ rules reference to 10.4.

The text of this publication is based on the following documents:

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Full information on the approval by the IECQ MC of this publication can be found in the report indicated in the above table.
INTRODUCTION

In support of the current operated scheme, IECQ 03-2 Approved Process, the following sections have been provided to highlight the particular requirements for IECQ Distributors and its implementation under this IECQ Approved Process Scheme of the IECQ System as IECQ Approved Process Certification.

Approved Process certification for Distributors is a method of certifying a complete process within the supply chain (validation of stock, revalidation, repacking). It extends the existing suite of IECQ certification concepts by adding the following principles as mandatory aspects of Approved Process for Distributors.

- The foundation of Approved Process for Distributors is a formal system for quality management within the organization. This requires that all employees are actively involved in the commitment to quality.
- The use of in process control methods and tools to demonstrate adequate control of processes and products. A programme shall be in operation at the initial certification to this programme;
- Continuous quality improvement strategy and its demonstration;
- Monitoring the overall operations associated with distribution.
- Procedural flexibility due to the certification being based on a company’s own assurance management system and market sector requirements;
- The acceptance of an organization’s operational documentation to provide a means for rapid certification or extension of certification.
RULES OF PROCEDURE –
Part 2-1: IECQ Approved Process Scheme
IECQ Approved Process – Distributor Certification (IECQ AP-D)

1 Scope

This International publication contains the Rules of Procedure of the Distributor Certification of the IECQ System, hereinafter referred to as the “Rules”, for the Approved Process – Distributor Certification (IECQ AP - D).

This IECQ Approved Process – Distributor Certification Rules of Procedure provides the requirements specific to this category of the Approved Process scheme and is to be used in conjunction with applicable IECQ System management Basic Rules (IEC CA 01, IECQ 01-S and IECQ 02), General Rules of Procedures (IECQ 03-1), Approved Process Rules of Procedure (IECQ 03-2) and Operating Documents Operational Documents (ODs) as listed in normative references Clause 2

2 Normative references

The following documents, in whole or in part, are normatively referenced in this document and are indispensable for its application. For dated references, only the edition cited applies. The IECQ Management Committee shall decide the timetable for the introduction of revised editions of the documents. For undated references, the latest edition of the referenced document (including any amendments) applies.

The IECQ System management Basic Rules and Procedures prescribed in the following documentation shall be used for the IECQ AP-D assessments where applicable.

IEC CA 01, IEC Conformity Assessment Systems – Basic Rules

IECQ 01-S, IECQ Supplement to Harmonized Basic Rules IEC CA 01

IECQ 02, General Requirements for the Acceptance of IECQ Certification Bodies into the IECQ System

IECQ 03-1, General Requirements for all IECQ Schemes

IECQ 03-2, IECQ Approved Process Scheme

IECQ 03-3, IECQ Approved Component Products, Related Materials & Assemblies Scheme

ISO 9001, Quality management systems – Requirements

ISO/IEC 17000, Conformity assessment – Vocabulary and general principles

ISO/IEC 17021, Conformity assessment – Requirements for bodies providing audit and certification of management systems

ISO/IEC 17050-1, Conformity assessment — Supplier’s declaration of conformity — Part 1: General requirements

ISO/IEC 17065, Conformity assessment – Requirements for bodies certifying products, processes and services